

From: [Rothschild, Roxanne L.](#)
To: [Ring, John](#)
Cc: [Lucy, Christine B.](#)
Subject: Approval for expenditure for Legal Support Services contract
Date: Thursday, February 21, 2019 12:19:20 PM
Attachments: [Statement of Work - Legal Support Services for Rulemaking 2-2019 SOW FINAL.doc](#)

John:

Christine said in an email to OCFO last week that she had gotten your approval to spend (up to) \$52,294.40 for the contract to provide Legal Support Services for obtaining paralegal and attorney assistance for the rulemaking effort/review of comments. OCFO is asking for documentation of your approval. The Statement of Work (SOW) for this is attached. The \$52,294.40 amount can be found in the appendix to the attached SOW.

We need to give OCFO your approval for this to move forward, and I was told that your approval by email would be sufficient.

Once you approve this by email, I will need to get the GC to approve it as well. It spoke with OCFO today and they told me that for all budget items, the GC must also approve the expenditure.

Please let me know if you have any questions.

Thanks,

Roxanne Rothschild
Executive Secretary
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